



**DURHAM  
FREEMASONS**  
*Stronger Together*

## Visiting Support Officer's Report - Craft - Regular Meeting



To assist in completing this form, a blank / sample PDF is available here:

<https://forms.durhamfreemasons.org/How%20to%20Guides.htm>

\* Required

### About the Lodge

#### 1. Area of the Province \*

- ☐ North West
- ☐ North East
- ☐ South West
- ☐ South East



2. Lodge Name / Number - NE \*

- ☐ 1119 - St. Bede
- ☐ 1389 - Fenwick
- ☐ 1970 - Hadrian
- ☐ 240 - St. Hilda
- ☐ 2418 - Hedworth
- ☐ 2935 - Lord Barnard
- ☐ 3076 - Bernard Gilpin
- ☐ 3137 - Vedra
- ☐ 3194 - Penshaw
- ☐ 3242 - St. Paul
- ☐ 4114 - Sunderland
- ☐ 4218 - Tyne Dock
- ☐ 4259 - Nautilus
- ☐ 4261 - Lodge Stewart
- ☐ 4345 - Caer Urfa
- ☐ 4347 - Sancroft
- ☐ 4750 - Westoe
- ☐ 5373 - Mowbray
- ☐ 5841 - Civic
- ☐ 5915 - Bedic
- ☐ 6042 - St. Lawrence
- ☐ 6462 - Gyrwy
- ☐ 6533 - Hetton Lyon
- ☐ 661 - Fawcett
- ☐ 6859 - Lodge of Concord
- ☐ 7102 - Quest
- ☐ 7165 - Ellison Hall
- ☐ 7201 - Hebburn
- ☐ 7248 - Wear Lecture
- ☐ 7856 - Ernest Dixon

- ☐ 8308 - Kepier
- ☐ 8551 - Jarrow Grange
- ☐ 8635 - Lodge of Loyalty
- ☐ 8953 - Saint Peter's
- ☐ 94 - Phoenix
- ☐ 97 - Palatine
- ☐ 9440 - Sportsman's
- ☐ 9694 - Lodge of Fellowship
- ☐ 0000 - TEST LODGE - NE

3. Lodge Name / Number - NW \*

- ☐ 1274 - Earl of Durham
- ☐ 2674 - Ravensworth
- ☐ 2929 - Coronation
- ☐ 3105 - Moseley
- ☐ 3616 - Liddell
- ☐ 4080 - St Aidan
- ☐ 4231 - Ryton Holy Cross
- ☐ 4250 - Derwent
- ☐ 4346 - Washington
- ☐ 4349 - Gateshead Fell
- ☐ 4493 - Cestria
- ☐ 4623 - Eslington
- ☐ 48 - Lodge of Industry
- ☐ 4864 - St. Mary's
- ☐ 5530 - Albion
- ☐ 5720 - St George's
- ☐ 5757 - Vulcan
- ☐ 5807 - Lumley
- ☐ 5988 - Bewick
- ☐ 6036 - Sincerity
- ☐ 6217 - St Andrew's
- ☐ 6550 - Ryton St. Mary's
- ☐ 6645 - Eardulph
- ☐ 6901 - Crowley
- ☐ 7059 - Finchale Priory
- ☐ 7179 - Consider
- ☐ 7292 - Tower
- ☐ 7344 - King Oswald
- ☐ 7377 - Saint Edmund's
- ☐ 7768 - Beaconsfield

- ☐ 7807 - Benfeldsyde
- ☐ 8259 - Lodge of Progress
- ☐ 8931 - Winlaton St. Paul's
- ☐ 9079 - Faithful Lodge of Durham
- ☐ 9712 - Dunston St Nicholas
- ☐ 9815 - Beamish Temple
- ☐ 9910 - Spirit of Rugby
- ☐ 10049 - Anglers
- ☐ 10054 - Gambrinus
- ☐ 0000 - TEST LODGE - NW

4. Lodge Name / Number - SE \*

- ☐ 111 - Restoration
- ☐ 1379 - Marquess of Ripon
- ☐ 1418 - Lodge of Fraternity
- ☐ 1862 - Stranton
- ☐ 2462 - Clarence
- ☐ 2981 - Connaught
- ☐ 3417 - St. Cuthbert
- ☐ 3960 - Rowland Burdon
- ☐ 4027 - Lodge of Freedom
- ☐ 4079 - Dunelm
- ☐ 4217 - Harte
- ☐ 4260 - St Oswald
- ☐ 4350 - Haven of Rest
- ☐ 4490 - Hugh De Pudsey
- ☐ 4749 - Caradoc
- ☐ 4751 - Trinity
- ☐ 4965 - Strathearn
- ☐ 5089 - Commercial Travellers
- ☐ 509 - Tees
- ☐ 531 - St. Helen's
- ☐ 6003 - Lodge of Unity
- ☐ 6457 - Lodge of Benevolence
- ☐ 6678 - County
- ☐ 6767 - Windgate
- ☐ 7478 - Eanred
- ☐ 7486 - Milbanke
- ☐ 7773 - Heugh
- ☐ 8162 - Eden
- ☐ 8956 - Lodge of Jurists
- ☐ 940 - Lodge of Philanthropy

- ☐ 9454 - Indaba
- ☐ 9667 - Stockton-on-Tees
- ☐ 0000 - TEST LODGE - SE



5. Lodge Name / Number - SW \*

- ☐ 1121 - Wear Valley
- ☐ 1230 - Barnard
- ☐ 124 - Marquis of Granby
- ☐ 1334 - Norman
- ☐ 1650 - Rose of Raby
- ☐ 1932 - Whitworth
- ☐ 2019 - Crook
- ☐ 2352 - Universities
- ☐ 2415 - Tristram
- ☐ 2791 - Hudson
- ☐ 3110 - Vane
- ☐ 3349 - Tow Law
- ☐ 3360 - Rowlandson
- ☐ 3520 - Stanhope
- ☐ 3568 - City
- ☐ 375 - Lambton
- ☐ 4028 - Willington
- ☐ 4593 - Surtees
- ☐ 4840 - Bede College
- ☐ 5016 - Vale of Tees
- ☐ 5393 - St. Catherine's
- ☐ 5455 - Doric
- ☐ 5631 - Elvet
- ☐ 5808 - Corinthian
- ☐ 5880 - Aclet
- ☐ 6229 - Strathmore
- ☐ 6874 - Flambard
- ☐ 6891 - Beacon
- ☐ 7741 - Agricola
- ☐ 7908 - Manor

- ☐ 8100 - Old Dunelmian
- ☐ 8613 - Sanctuary
- ☐ 8800 - Aycliffe
- ☐ 9301 - Johnstonian
- ☐ 9358 - Old Barnardian
- ☐ 9606 - Hammurabi
- ☐ 9685 - Saint Cecilia
- ☐ 9713 - North Pennine
- ☐ 9739 - Odyssey
- ☐ 9833 - Durham Provincial Grand Stewards
- ☐ 0000 - TEST LODGE - SW

6. Did you attend this meeting? \*

**If you were not present, the answers provided should be completed **only after** consultation with those members of the Lodge whom you are reporting on.**

- ☐ Yes
- ☐ No

7. Date of Meeting. \*

## General Information

8. Were the following Appointed Officers present? **(Regular Officers)** \*

	Yes
Worshipful Master	<input type="radio"/>
Senior Warden	<input type="radio"/>
Junior Warden	<input type="radio"/>
Treasurer	<input type="radio"/>
Secretary	<input type="radio"/>
Senior Deacon	<input type="radio"/>
Junior Deacon	<input type="radio"/>
Inner Guard	<input type="radio"/>
Tyler	<input type="radio"/>

9. Were the following Appointed Officers present? **(Additional Officers)** \*

	Yes	No
Chaplain	<input type="radio"/>	<input type="radio"/>
Director of Ceremonies	<input type="radio"/>	<input type="radio"/>
Almoner	<input type="radio"/>	<input type="radio"/>
Charity Steward	<input type="radio"/>	<input type="radio"/>
Lodge Mentor	<input type="radio"/>	<input type="radio"/>
Lodge Membership Officer	<input type="radio"/>	<input type="radio"/>
Organist	<input type="radio"/>	<input type="radio"/>
Chapter Rep	<input type="radio"/>	<input type="radio"/>
DFC Rep (Formerly Benev Rep)	<input type="radio"/>	<input type="radio"/>

10. Were any of the following Ceremonies Conducted? \*

- ☐ 1st Degree - Candidate
- ☐ 1st Degree - Practice
- ☐ 2nd Degree - Candidate
- ☐ 2nd Degree - Practice
- ☐ 3rd Degree - Candidate
- ☐ 3rd Degree - Practice
- ☐ No Ceremony / Other

11. Was the Candidate Card Presented? \*

- ☐ Yes - As part of the Ceremony
- ☐ No - But later presented by the VSO
- ☐ No - The Candidate Card was NOT presented
- ☐ N/A - Practice / Other Ceremony / Talk

12. Standard of the Candidate's Answers? \*

**Live Passing and Raising Installation Ceremonies ONLY - For a practice or Initiation select 10/10**



13. Overall Standard of the Ritual? \*



14. As no ceremony was conducted, what was the business of the meeting? \*

**You can select multiple answers.**

- ☐ Lecture/Talk - Non Masonic
- ☐ Lecture/Talk - Masonic
- ☐ Elections
- ☐ Long Service Presentation
- ☐ Degree by Request from other Lodge - 2nd
- ☐ Degree by Request from other Lodge - 3rd
- ☐ Provincial Team Demonstration (e.g. Talking Heads)
- ☐ Other

15. Please provide brief details on the business of the meeting. \*

**For example, if there was a Lecture/Talk, please provide the Title of the talk and name of the Brother(s) presenting it. Or if it was a Degree by Request / Demonstration etc give details e.g. the Name of the Lodge it was carried out for.**

16. Was a Grand Lodge Certificate presented at this meeting? \*

- ☐ Yes
- ☐ No

17. Was the formal introduction to the Royal Arch given? \*

- ☐ Yes
- ☐ No

18. Was the Royal Arch Candidate Card Presented? \*

- ☐ Yes - As part of the Ceremony
- ☐ No - But later presented by the VSO
- ☐ No - The Candidate Card was NOT presented

## Attendance Details

19. Number of Lodge members attending this meeting. \*

Please enter a numerical value only e.g. "21"

The value must be a number

20. Number of Visitors attending this meeting. \*

Please enter a numerical value only e.g. "21"

The value must be a number

21. Total number attending the Festive board. \*

Please enter a numerical value only e.g. "21"

The value must be a number

## Strength of the Lodge

22. Have Candidates previously been Initiated this year? **(From Installation)** \*

☐ Yes

☐ No

23. How Many Candidates have been Initiated this year? **(From Installation)** \*

☐ 1

☐ 2

☐ 3

☐ 4

☐ 5

☐ 6

☐ 7

☐ 8

☐ 9

☐ 10

☐ Other

24. Of the Candidates Initiated **since the last installation**, how many attended this meeting? \*

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ Other

25. **In your opinion**, are the following Officers fulfilling their role within the running of the Lodge? \*

	Yes	No
Almoner	<input type="radio"/>	<input type="radio"/>
Charity Steward	<input type="radio"/>	<input type="radio"/>
Lodge Membership Officer	<input type="radio"/>	<input type="radio"/>
Lodge Mentor	<input type="radio"/>	<input type="radio"/>
Chapter Rep	<input type="radio"/>	<input type="radio"/>
DFC Rep (Formerly Benev Rep)	<input type="radio"/>	<input type="radio"/>



26. Is Provincial support requested by any of the following Officers? \*

**An automated email will be sent to the Provincial Officer responsible**

**Please ensure you have discussed the support requirement with the Officer before requesting Provincial Support on their behalf.**

	Support Needed	No Support Needed
Almoner	<input type="radio"/>	<input type="radio"/>
Charity Steward	<input type="radio"/>	<input type="radio"/>
Lodge Membership Officer	<input type="radio"/>	<input type="radio"/>
Lodge Mentor	<input type="radio"/>	<input type="radio"/>
Chapter Rep	<input type="radio"/>	<input type="radio"/>
DFC Rep (Formerly Benev Rep)	<input type="radio"/>	<input type="radio"/>

## Membership Team

27. Does the Lodge have an active Membership Team? \*

- ☐ Yes
- ☐ No

28. What answer best describes the current state of the Membership Team \*

- ☐ The Lodge has an active Membership Team, **and it is engaged** with the Members' Pathway.
- ☐ The Lodge has an active Membership Team **that needs support** with the Members' Pathway.

29. Does the Lodge need support with the following aspects of the Members' Pathway Hub \*

**An automated email will be sent to the relevant Provincial Officer**  
**Please ensure you have discussed the support requirement with the Lodge/Officer before requesting Provincial Support.**

- ☐ Attraction (From Provincial Membership Officer)
- ☐ Planning (From Provincial Membership Officer)
- ☐ Engagement (From Provincial Mentor)
- ☐ Retrieve (From Provincial Retrieval Lead)

30. What answer best describes why the Lodge does not have an active Membership Team? \*

**An automated email will be sent to the relevant Provincial Officer (for Answers 3 & 4)**  
**Please ensure you have discussed the support requirement with the Lodge/Officer before requesting Provincial Support.**

- ☐ The Lodge sees no merit in the Members' Pathway and will not appoint a Membership Team
- ☐ The Lodge sees benefit in the Members' Pathway but has no plans to convene a Membership Team
- ☐ The Lodge is actively discussing convening a Lodge Membership Team and would like to discuss this further with the Provincial Membership Officer's Team
- ☐ The Lodge had an active Membership Team but has stopped engaging with the Members Pathway

31. Please give a brief explanation for selecting the above answer. \*

## Lodge Future

32. In the next 3 months, does the Lodge have any **significant events** that they would like to promote on Provincial Social Media or Durham Insights? \*

**A Significant Event** may be for example a Centenary, 50 Year Certificate, Large Donation, Gavel Night, Community Event etc.

Please **do not** include Provincial Team events such as "Talking Heads" as these will be promoted by Province.

☐ Yes

☐ No

33. Provide a short description of the event. \*

**Note: This description will automatically be sent to the Provincial Communications Team who will then contact the Lodge.**

34. Name of the Lodge Officer or the lead member for this event. \*

35. Email address of the Lodge Officer or the lead member for this event? \*

**Please ensure accuracy when entering the email address.**

36. Has the Lodge been engaged in the Community over the last 12 months? \*

☐ Yes

☐ No

37. Details of the Lodge's involvement within the Community. \*

38. Is there a Lodge procedure in place to contact absent members? \*

☐ Yes

☐ No

39. Have you promoted the Learning and Development materials contained in the 2nd Rising? \*

☐ Yes

☐ No

40. How do you see the longevity of the Lodge? \*

☐ Thriving

☐ Growing

☐ Static

☐ Worrying

☐ Concerning

☐ Severe

☐ Terminal

41. Please provide details on why you have given this rating. \*

42. Please provide a free text summary of the meeting and after proceedings. Include examples of good practice. Specify details of any support required and other information you consider relevant to the future of this Lodge. \*

43. Your email address. \*

**Please ensure accuracy when entering your email address.**

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